



ADMINISTRATIVE OFFICE OF THE
UNITED STATES COURTS

HONORABLE THOMAS F. HOGAN
Director

WASHINGTON, D.C. 20544

April 17, 2012

MEMORANDUM

To: Chief Judges, United States Courts
Circuit Executives
Federal Public/Community Defenders
District Court Executives
Clerks, United States Courts

From:

Honorable Thomas F. Hogan

A handwritten signature in black ink that reads "Thomas F. Hogan".

RE:

MISCELLANEOUS FEE INCREASES **(INFORMATION)**

At its March 2012 session, the Judicial Conference approved minor changes to the miscellaneous fee schedules for the district courts and Court of Federal Claims.¹ Specifically, two fees were adjusted for inflation – the fee for exemplification, set forth at Item 3 of the District Court Miscellaneous Fee Schedule (raised from \$18 to \$21), and the record search fee, set forth at Item 8 of the Fee Schedule for the Court of Federal Claims (raised from \$26 to \$30). Revised fee schedules, reflecting these minor amendments, are attached. These changes will become **effective on June 1, 2012.**

If you have any questions concerning the adjusted fees, please contact Daryll Butler of the District Court Administration Division, at 202-502-1570.

Attachments

¹ Issued pursuant to 28 U.S.C. §§ 1914(b) and 1926(a), respectively.

District Court Miscellaneous Fee Schedule²

The fees included in the District Court Miscellaneous Fee Schedule are to be charged for services provided by the district courts.

- The United States should not be charged fees under this schedule, with the exception of those specifically prescribed in Items 2, 4 and 5, when the information requested is available through remote electronic access.
 - Federal agencies or programs that are funded from judiciary appropriations (agencies, organizations, and individuals providing services authorized by the Criminal Justice Act, 18 U.S.C. § 3006 and bankruptcy administrators) should not be charged any fees under this schedule.
1. For filing any document that is not related to a pending case or proceeding, \$46.
 2. For conducting a search of the district court records, \$30 per name or item searched. This fee applies to services rendered on behalf of the United States if the information requested is available through electronic access.
 3. For certification of any document, \$11. For exemplification of any document, \$21.
 4. For reproducing any record or paper, \$.50 per page. This fee shall apply to paper copies made from either: (1) original documents; or (2) microfiche or microfilm reproductions of the original records. This fee shall apply to services rendered on behalf of the United States if the record or paper requested is available through electronic access.
 5. For reproduction of an audio recording of a court proceeding, \$30. This fee applies to services rendered on behalf of the United States, if the recording is available electronically.
 6. For each microfiche sheet of film or microfilm jacket copy of any court record, where available, \$6.
 7. For retrieval of a record from a Federal Records Center, National Archives, or other storage location removed from the place of business of the court, \$53.
 8. For a check paid into the court which is returned for lack of funds, \$53.
 9. For an appeal to a district judge from a judgment of conviction by a magistrate judge in a misdemeanor case, \$37.

² Issued in accordance with 28 U.S.C. § 1914.

10. For original admission of attorneys to practice, \$176 each, including a certificate of admission. For a duplicate certificate of admission or certificate of good standing, \$18.
11. The court may charge and collect fees commensurate with the cost of providing copies of the local rules of court. The court may also distribute copies of the local rules without charge.
12. The clerk shall assess a charge for the handling of registry funds deposited with the court, to be assessed from interest earnings and in accordance with the detailed fee schedule issued by the Director of the Administrative Office of the United States Courts.

For management of registry funds invested through the Court Registry Investment System, a fee at a rate of 2.5 basis points shall be assessed from interest earnings.

13. For filing an action brought under Title III of the Cuban Liberty and Democratic Solidarity (LIBERTAD) Act of 1996, P.L. 104-114, 110 Stat. § 785 (1996), \$6,355. (This fee is in addition to the filing fee prescribed in 28 U.S.C. § 1914(a) for instituting any civil action other than a writ of habeas corpus.)

United States Court of Federal Claims Fee Schedule

Following are fees to be charged for services provided by the United States Court of Federal Claims. For checks, please make them payable to: Clerk, U.S. Court of Federal Claims. No fees are to be charged for services rendered on behalf of the United States, with the exception of those specifically prescribed in items (2), (8) and (9). No fees under this schedule shall be charged to federal agencies or programs which are funded from judiciary appropriations, including, but not limited to, agencies, organizations, and individuals providing services authorized by the Criminal Justice Act, 18 U.S.C. § 3006A, and Bankruptcy Administrator programs.

- (1) For filing a civil action or proceeding, \$350;
- (2) For reproducing any record or paper, \$.50 per page. This fee shall apply to paper copies made from either: (a) original documents; or (b) microfiche or microfilm reproduction of the original records. This fee shall apply to services rendered on behalf of the United States if the record or paper requested is available through electronic access;
- (3) For certification of any document or paper, whether the certification is made directly on the document or by separate instrument, \$11. For exemplification of any document or paper, twice the amount of the charge for certification;
- (4) For admission of attorneys to practice, \$276¹ each, including a certificate of admission. For a duplicate certificate of admission or certificate of good standing, \$18;
- (5) For receipt of a monthly listing of court orders and opinions, \$22 per year;
- (6) The court may charge and collect fees commensurate with the cost of providing copies of the local rules of court. The court may also distribute copies of the local rules without charge;
- (7) For a check paid into the court which is returned for lack of funds, \$53;
- (8) For every search of the records of the Court of Federal Claims conducted by the clerk of the court or a deputy clerk, \$30² per name or item searched. This fee shall apply to services rendered on behalf of the United States if the information requested is available through electronic access;

¹ The Judicial Conference fee for admission of attorneys to practice is \$176. The Court of Federal Claims assesses an additional \$100 fee.

² Increase in fee effective June 1, 2012.

- (9) For reproduction of an audio recording of a court proceeding, \$30. This fee applies to services rendered on behalf of the United States, if the recording is available electronically;
- (10) For filing or indexing any document not in a case or proceeding for which a filing fee has been paid, \$46; and
- (11) For retrieval of a record from a Federal Records Center, National Archives, or other storage location removed from the place of business of the court, \$53.